

# RALEIGH EXEC JETPORT

## LAND LEASE APPLICATION

Use this application form to request a land lease at the Raleigh executive Jetport. Please complete all items with the appropriate information, responding "N/A" to any that do not apply to your request. You may attach additional sheets if more space is needed. The PDF version of this application has fillable fields you may use to respond.

There is an application fee of \$5000 due at time of request. This fee is non-refundable unless your request is denied.

### Applicant Information

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Date of Application \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Street address | PO Box \_\_\_\_\_

City, State and Zip \_\_\_\_\_

Phone (work) \_\_\_\_\_ Phone (home) \_\_\_\_\_

Fax number \_\_\_\_\_ Email \_\_\_\_\_

Social Security Number \_\_\_\_\_ Citizenship \_\_\_\_\_

If you are applying as a business or other legal entity, complete the following

Name of Business of Legal Entity \_\_\_\_\_

Name of President or Partners \_\_\_\_\_

Federal Tax ID Number \_\_\_\_\_

Business Street Address | PO Box \_\_\_\_\_

Business City, State and Zip \_\_\_\_\_

Business Description \_\_\_\_\_

Have you or any interested parties in this application ever filed for bankruptcy?  Yes  No

Have you or any interested parties in this application ever been convicted of a felony?  Yes  No

## Purpose of Application

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- LAND LEASE.** All persons wishing to construct improvements or occupy existing facilities at the Airport must first enter into a land lease. Return this form to the Airport Director, who will initiate the lease approval process, which will include approval or disapproval by the Airport Authority.
- FACILITY LEASE.** All persons wishing to occupy Airport-owned improvements at the Airport must first enter into a facility lease. Return this form to the Airport Director, who will initiate the lease approval process, which will include approval or disapproval by the Airport Authority.

## Nature of the Proposed Business

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Check all activities proposed to be conducted the first day of operations.

### Aircraft Support Services

- Aircraft maintenance (major and/or minor repair)
- Aircraft management
- Aircraft painting
- Aircraft parts sales
- Aircraft sales, leasing and/or brokerage
- Aircraft storage
- Avionics repair, installation and/or sales
- Repair or reconditioning of used aircraft
- Sale of aeronautical items and/or supplies (charts, books, etc.)

### Airline Operations

- Air carrier or air taxi operations
- Transportation of cargo and/or mail

### On-Demand Flying Services

- Aerial advertising
- Aerial photography or survey
- Agricultural operations
- Aircraft charter for any purpose
- Aircraft rental to the public
- Corporate Flight department
- Flight school
- Ground school or flight examiner
- Sightseeing flights
- Other (please specify) \_\_\_\_\_

## Business Requirements

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**Building and Facility Requirements.** State the type and size of the building, facilities and/or office needed to conduct the business. Indicate any special consideration for equipment, drainage, lighting, etc. *Note: Attach a site plan and/or drawings, if applicable.*

**Chemical Use.** Will any part of business operations require the storage, use, or transport of volatile, hazardous, or toxic chemicals or chemical waste on Airport property?  Yes  No

**Ownership.** List all people or companies that will own an interest in the proposed business.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**Management.** List the person who will be managing operations at the Raleigh Executive Jetport.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

## Business Impact

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Number of aircraft you will operate or base at the Airport (if any) \_\_\_\_\_

Number of people you will employ at the Airport \_\_\_\_\_

Proposed hours of operation \_\_\_\_\_

## Certification

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I certify that I am authorized to sign this application on behalf of the individuals or the Company represented on this application. I certify that to the best of my knowledge the information provided on this application is true and factual

\_\_\_\_\_  
Signature Title Date

\_\_\_\_\_  
Printed or Typed Name

**STATE OF NORTH CAROLINA**  
**COUNTY OF \_\_\_\_\_**

This foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

Please provide all additional information requested in supporting documents as noted on the next page.

## Supporting Documents

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Please provide all information or documents listed below.

- Proof of liability insurance or documentation showing that insurance can be provided (the Airport shall be additionally insured on the policy)
- Evidence of financial responsibility and the technical ability to perform and provide all proposed services and facilities
- Names and qualifications of the personnel to be involved in conducting aviation-related activities, including a statement showing evidence of past work experience in conducting the intended aeronautical operation
- Copies of all relevant documentation (certificates, licenses, etc.) from the FAA or other regulatory or licensing agencies with the jurisdiction over the particular activities to be conducted that demonstrates your ability to conduct the aviation activities proposed.
- Brief description of your previous experience in the proposed business
- Three (3) business references
- Three (3) credit references
- Site plans or drawing, if applicable
- Business plan or pro forma
- North Carolina Aircraft License, if applicable
- Last year's financial statements to include balance sheet, income statement or individual tax returns
- Other: \_\_\_\_\_

Please submit this application to:

Airport Director  
Raleigh Executive Jetport  
700 Rod Sullivan Road  
Sanford, NC 27330  
info@raleighexec.com